

Using Microsoft FrontPage for Uploading Webpages

Using FrontPage 2003 or 2000 to Connect to the Students Web Server

Microsoft FrontPage 2003 (XP) and 2000 are programs for Windows computers to create and edit web pages. Below are instructions for accessing your student web folder.

To Access A Student Web Folder:

1. Start FrontPage.
2. Select Open Web from the File menu.
3. Select Web Folders from the Look In list, if necessary.
4. In the Folder Name field, type the location of the Web Folder, for example:

`https://students.pepperdine.edu/networkID` (note the prefix "https")

5. Click Open.
6. Type the following information in the Enter Network Password window:

- User Name: Type your *NetworkID*.
- Password: Type your network password.
- Domain: Type **Student**.
- Save Password: Recommended to leave blank.

or

- Name: Type **Student** followed by a backslash (\) followed by your *NetworkID*, for example: "student\jmmeyers" (without the quotes).
- Password: Type your network password.

7. (Remote customer only) Click OK.

Note: Next time you can access your web folder by selecting your web from the Recent Webs under the File menu. If prompted for a password, type your network password.

For more information, see: <http://www.pepperdine.edu/it/help/internet/>